

**OPCC Business Meeting**  
**12<sup>th</sup> February 2015.**  
**Balliol Business Park.**  
**9am.**

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Attendees: Elaine Snaith (Chief Executive OPCC), Mike Tait, Mike Mullen, Richard Heron, Dean Lowery and Ian Woodward

Apologies: Vera Baird

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The Chief Executive, OPCC welcomed colleagues to the Office of Police & Crime Commissioner Business Meeting.

**Item 1** – Contracts

Mike Tait presented the Commissioner with several reports relating to contracts that have been arranged between 1<sup>st</sup> October 2014 and 31<sup>st</sup> December 2014 that exceeded £20k.

A report highlighting all contracts which are due for renewal during the 15<sup>th</sup> month period ending 1 April 2016 was also presented and the information noted.

**Item 2** – Property Repairs and Maintenance Contract

Mike Tait presented an update report relating to the Property Repairs and Maintenance Contract.

Further updates are to be provided in due course.

**Item 3** – Estates and Property key Decisions

The Commissioner was presented with the following key decisions in relation to property and estates:

- Lease of Metro Centre Police Office

Lease renewal of office accommodation for use by the Neighbourhood Policing Team. This was subsequently agreed by Elaine Snaith, Chief Executive.

- Creation of a drop in facility at Wrekenton Hub

Establishment of a shared facilities neighbourhood base within the newly refurbished Wrekenton Hub. This was subsequently agreed by Elaine Snaith, Chief Executive.

- Disposal of 2 St Helens Street, Corbridge

Disposal of a former police house that is no longer required for operational purposes. This was subsequently agreed by Elaine Snaith, Chief Executive.

- Acquisition of license to create neighbourhood drop in within St George's Hospital, Morpeth

Acquisition of a license for a room within St George's Hospital for use by Neighbourhood Team Staff. This was subsequently agreed by Elaine Snaith, Chief Executive.