

Title
JOINT BUSINESS MEETING

Date	Location	Duration
29 th June 2017	Victory House, Balliol	10:10am – 11:15am

Present:

Vera Baird – Police and Crime Commissioner (Chair)
Steve Ashman – Chief Constable
Elaine Snaith – OPCC Chief Executive
Winton Keenen – Deputy Chief Constable
Rachel Bacon – Assistant Chief Constable
Joscelin Lawson – Director of People and Development
Mike Tait – Director of Finance and ICT
Mike Mullen – Director of Asset Management
John Bent – Superintendent
Dave Willett - Superintendent
Dean Lowery – Officer of the PCC

OPEN AGENDA

1. Minutes from the Previous Meeting

The minutes of 15th June 2017 were agreed as a true and accurate record.

2. Capital Outturn Report 2016/17

The Director of Finance and ICT presented the Capital Outturn Report 2016/17, funding and capital Prudential Indicators and included the approval to carry forward the additional £0.459m slippage at year end to the capital programme for 2017/18.

It was noted that all Prudential Indicators were within the approved limits.

The full report and key decision will be available to access under the key decision section of the Office of the Police and Crime Commissioner website.

Following presentation of the report the Commissioner agreed the key decision.

AGREED: That the report be noted and that approval was given to carry forward £0.459m in slippage at the year end to the Capital Programme for 2017/18.

3. Revenue Budget Monitoring – Outturn 2016/17

The Director of Finance and ICT presented the Revenue Budget Monitoring outturn from reserves as at 31st March 2017.

The report highlighted that at the end of the financial year the outturn position for the Group revenue budget is an underspend of £2.414m. The previous forecasted position at the end of Quarter3 was an underspend of £1.188m with the actual position showing an increased Group underspend of £0.952m.

It was noted that the Police and Crime Commissioner delegated a budget of £255.553m to the Chief Constable reflecting an year underspend of £0.527m.

It was also noted that the approved budget for the Police and Crime Commissioner is £2.262m with the outturn for 2016/17 being £1.49m reflecting an underspend of £0.79m.

Following presentation of the report the Commissioner agreed the key decision.

The full report and key decision will be available to access under the key decision section of the Office of the Police and Crime Commissioner website.

ACTION: That the Revenue Monitoring 2016/17 – Year End Outturn was noted.

4. Forward Plan

It was agreed that the following items be added to the next JBM meeting on 13th July 2017.

- Quarter 1 Finance – Mike T

The Commissioner requested that an update be provided on the staffing of the Transforming Summary Justice Team. The update should include the work of the team including its effectiveness, issues identified and improvements that have been implemented through the work of the team. It was agreed that this report would be submitted to the 27th July 2017 JBM Meeting.

It was agreed that the update on apprenticeships will be moved to the September 2017 JBM meeting when a more indepth update can be provided following national deliberations.

5. Any Other Business

The Chief Executive informed those in attendance that she had requested that the Head of Asset Management organise an independent condition survey of the whole police estate. This request was in response to the recent Grenfell Tower fire and will not just look at use of cladding but inclusion of risers, sprinkler systems, fire alarms and fire door standards. The Head of Asset Management confirmed that immediate work has been undertaken by his team to identify any issues with regards to the use of cladding on police buildings with an initial inspection showing there is no cladding of the same type being identified however they are looking at any other insulation that may have an issue. The Chief Executive highlighted that any cost implication from necessary works would be funded through the maintenance budget.

It was agreed that the independent survey would be commissioned with any issues if any identified in the meantime being dealt with immediately and the Commissioner requested that the report once completed be sent immediately to he

6. Future Meeting Date

The next meeting of the JBM will take place on 13th July 2017 at 10am, OPCC Office, Victory House.