

**Title**  
JOINT BUSINESS MEETING

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<b>Date</b>	<b>Location</b>	<b>Duration</b>
12 <sup>th</sup> January 2017	Victory House, Balliol	10:00am – 12:30pm

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**Present:**

Mr Steve Ashman – Chief Constable  
Ms Elaine Snaith – OPCC Chief Executive  
Mr Winton Keenen – Deputy Chief Constable  
Mr Darren Best – Assistant Chief Constable  
Mrs Vanessa Jardine – Assistant Chief Constable  
Ms Joscelin Lawson – Director of Human Resources  
Mr Mike Tait – Director of Finance  
Mr Mike Mullen – Director of Asset Management  
Mr Dean Lowery – Officer of the PCC

**Invitees:**

Detective Superintendent Alan Veitch

**Apologies:**

Dame Vera Baird QC – Police and Crime Commissioner

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**OPEN SESSION**

**1. Minutes from the Previous Meeting**

The minutes of 8<sup>th</sup> December 2016 were agreed as a true and accurate record.

**2. Transformation Fund Update**

Deputy Chief Constable Keenan provided an update in relation to the current Transformation Fund bids which are currently in the process of being finalised.

It was confirmed that a meeting with the regional lead is due to take place in the coming weeks with a more concrete update to be provided following this meeting.

The Chief Executive discussed the need to have a clear vision in relation to bids that fit the forces priorities.

Further discussions to be held between the Chief Executive and DCC Keenan in relation to the reporting of the Transformation Fund update with the possibility of this being undertaken through the current Innovation Fund reporting structure.

### **3. Quarter 3 Finance Update**

The Director of Finance presented two key decision papers relating to the Capital Monitoring 2016/17 and the Revenue Budget Monitoring Quarter 3 position.

Information relating to both key decisions can be found on the key decision section of the PCC website.

As the Commissioner was not in attendance the Chief Executive recommended that the Commissioner approves both key decision papers in due course.

**ACTION:** Both key decisions to be approved by the Commissioner following approval by the Chief Executive.